

## 2023-2024 ECSD APPR Cheat Sheet (from Mandy)

- Observations can begin October 2<sup>nd</sup>, 2023, and end June 7<sup>th</sup>, 2024
- Blackout dates:
  - Tuesday October 31st, 2023
  - Tuesday, November 21st, 2023
  - Monday, November 27th, 2023
  - Thursday, December 21st, 2023
  - Tuesday, January 2nd, 2024
  - Wednesday, February 14th, 2024
  - Friday, February 16th, 2024
  - Monday, February 26th, 2024
  - Friday, April 19th, 2024
  - Monday, April 29th, 2024

	Tenured	Untenured
Number of observations	<ul style="list-style-type: none"> <li>• 1 announced</li> <li>• 1 unannounced</li> </ul>	<ul style="list-style-type: none"> <li>• 2 announced</li> <li>• 1 unannounced</li> </ul>
Pre-Conference Questions	<p>Must be completed and submitted in Frontline no less than 24 hours prior to the scheduled pre-conference.</p> <p>Can take place on Zoom.</p>	
Teacher Lesson Plan	<p>Must be uploaded into Frontline no less than 24 hours prior to the post conference.</p>	
Post-Conference Questions	<p>Must be completed and submitted in Frontline no less than 24 hours prior the scheduled post-conference.</p> <p>Can take place on Zoom.</p>	
	<p>Can be requested by either the teacher or the evaluator &amp; it will occur within ten (10) school days after the completion of the announced and/or unannounced observations. At this time, the teacher and evaluator will discuss next steps for the teacher's professional growth. Tenured teachers</p>	<p>Occur for both announced and unannounced observations &amp; will occur within ten (10) school days after completion of the observations.</p>

	are not required to have a post-conference if it is not requested by either the lead evaluator or classroom teacher.	
	<b>Announced Observation</b>	<b>Unannounced Observation</b>
When	Mutually agreed upon date and time	Specific 10 school daytime period for which prior notification has been given  Cannot take place within the first five school days of the new semester
Pre-Conference	Occurs at least one (1) day prior but no more than 3 days prior to the observation  Conducted no earlier than 5 school days from the initial notification of the observation per teacher request  Uploaded into Frontline no less than 24 hours prior to the pre-conference	No pre-conference

Lesson Plan	Completed, submitted, and uploaded into Frontline no less than 24 hours prior to the pre-conference	No required lesson plan but can upload as an artifact
Length	At least 40 minutes (secondary) No less than 25 minutes (elementary)	No less than 20 minutes

Danielson Rubric  
Components:

- 1A – pre-conference question/lesson plan
- 1B – pre-conference/ lesson plan
- 1C – pre-conference question / lesson plan
- 1E – pre-conference question/lesson plan
- 2A – during instruction
- 2B – during instruction
- 2C – during instruction
- 3A – during instruction
- 3B – during instruction
- 3C – during instruction
- 3D – during instruction
- 4A – post conference question

- 2A – during instruction
- 2B – during instruction
- 3C – during instruction
- 3D – during instruction

## Pre-Conference Questions:

1. Describe how the lesson demonstrates your understanding of content and pedagogy to support student learning. *(See Danielson Rubric 2022 1a)*

You may want to include how the content and pedagogy of the lesson foster:

- deeper learning
- student agency
- intellectual dispositions such as curiosity, reasoning, and reflection

2. Describe how knowledge of your students supports their learning and development. *(See Danielson Rubric 2022, 1b)*

You may want to include how your knowledge of students allows you to build upon student assets and supports student academic and personal success.

3. Describe how the instructional outcomes for this lesson are rigorous and appropriate for students. *(See Danielson Rubric 2022, 1c)*

You may want to include how the instructional outcomes represent high-level learning of important content and support:

- student autonomy
- curiosity
- intellectual risk-taking

4. Describe how the learning experiences in the lesson are designed to meet the needs of students in the class, while also being challenging and engaging. *(See Danielson Rubric 2022, 1E)*

You may want to include how the learning experiences prioritize the needs of individual students and ensure that all students can meet the intended outcomes.

### **Post-Conference Question:**

1. Describe your reflection of this lesson based on evidence of student learning and development. *(See Danielson Rubric 2022, 4A)*

You may want to include how this evidence demonstrates the success of the instruction and results in specific changes and adjustments if needed.